



CAWCD BOARD POLICY

Approved by CAGRD Board May 6, 2004

Revised by CAWCD Board May 1, 2008

Revised November 5, 2015

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CAGRD Enrollment Fee and Activation Fee Policy

ENROLLMENT FEE FOR MEMBER LANDS

CAWCD hereby establishes an Enrollment Fee for Member Lands to be set and assessed as set forth below.

1. Applicants seeking to enroll land as Member Lands of the CAGRD shall pay an Enrollment Fee at the time of application for membership.
2. The Enrollment Fee shall be assessed per unit, either on the total number of housing units in the subdivision seeking enrollment in the CAGRD or on the total number of parcels in the commercial subdivision seeking enrollment in the CAGRD, subject to a minimum Enrollment Fee and a maximum number of housing units or parcels as established by the Board of Directors. If ownership of the subdivision changes during the enrollment process, an additional administrative fee will be charged to the applicant as identified on the Enrollment application.
3. The Enrollment Fee shall become effective upon adoption of this Policy.
4. The Board shall set the Enrollment Fee after providing advance notice of the fee and providing adequate time for public comment. It is contemplated that the Board will adopt the Enrollment Fee schedule at the same time it adopts the final CAGRD assessment rate schedule.
5. The amount of the Enrollment Fee shall be the same for all Active Management Areas.
6. Revenues from the Enrollment Fee will be used by CAWCD to cover the costs of enrollment-related administrative activities and, among other revenues, to acquire water rights and develop infrastructure necessary for the CAGRD and in support of the CAGRD conservation program.
7. In the event that the Arizona Department of Water Resources (ADWR) denies a Certificate of Assured Water Supply (CAWS) for a particular Member Land subdivision, or the applicant withdraws their CAWS application from ADWR, the previously paid Enrollment Fees will be eligible for reimbursement to the applicant with the exception of a non-refundable administrative charge as identified on the Member Land De-enrollment application. This administrative charge covers the administrative processing costs of the enrollment application. Any De-enrollment fee, as identified on the Member Land De-Enrollment application, will also be subtracted from the refunded amount.
8. A Member Land that has obtained a Certificate of Assured Water Supply from ADWR is ineligible for reimbursement of Enrollment Fees.



ACTIVATION FEE

CAWCD hereby establishes an Activation Fee to be set and assessed as set forth below.

1. All subdivisions within existing¹ Member Lands and Member Service Areas that have not yet received an approved public report from the Arizona Department of Real Estate shall pay an Activation Fee. Further, all subdivisions within future² Member Lands and Member Service Areas shall pay an Activation Fee. The Activation Fee shall be paid to CAGR D on behalf of such subdivisions in accordance with A.R.S. §48-3772.
2. The Activation Fee shall be a one-time, per-unit fee assessed on the total number of housing units in each affected subdivision.
3. The Board shall set the Activation Fee after providing advance notice of the fee and providing adequate time for public comment. It is contemplated that the Board will adopt the Activation Fee schedule at the same time it adopts the final CAGR D assessment rate schedule.
4. The amount of the Activation Fee shall be determined by a base rate common to all Active Management Areas then modified by water use factors specific to each AMA.
5. Revenues from the Activation Fee will be used by CAWCD, among other revenues, to acquire water rights and develop infrastructure necessary for the CAGR D.

¹ For purposes of this Policy, the term “existing Member Lands and Member Service Areas” means those CAGR D Member Lands and/or Member Service Areas that qualified for membership in the CAGR D before May 6, 2004.

² The term “future Member Lands and Member Service Areas” means those CAGR D Member Lands and/or Member Service Areas that qualify for membership in the CAGR D on or after May 6, 2004.